



Best Practice Document No. BP12

Trustee Code of Conduct

version 1.0 Reviewed September 2010

This code of conduct is based upon the Nolan Committee's seven principles of public life.

Selflessness



Trustees of CM have a general duty to act in the best interests of CM as a whole. They should not do so in order to gain financial or other material benefits for themselves, their family, their friends or the organisation they come from.

Integrity



CM's Trustees:

should not place themselves under any financial or other obligation to outside individuals or organisations that might seek to influence them in the performance of their role;

as well as avoiding actual impropriety, should avoid any appearance of improper behaviour;

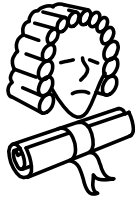
should avoid accepting gifts and hospitality that might reasonably be thought to influence their judgement.

Objectivity



In carrying out their role, including making appointments (including trustee appointments), awarding contracts, recommending individuals for rewards and benefits or transacting other business, CM's trustees should ensure that decisions are made solely on merit.

Accountability

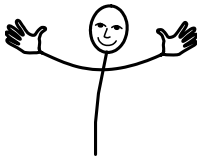


CM's trustees:

have a duty to comply with the law on all occasions in accordance with the trust placed in them and in such a way as to preserve public confidence in CM;

are accountable for their decisions and actions to the public, CM membership and funders. They must submit themselves to what scrutiny is appropriate to their role.

Openness



CM's trustees:

should ensure that confidential material, including material about individuals, is handled in accordance with due care;

should be as open as possible about their decisions and action that they take. They should give reasons for their decisions and restrict information only when the wider interest clearly demands.

Honesty

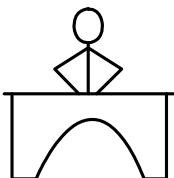


CM's trustees:

have a duty to declare any interests relating to their trustee role and to take steps to resolve any conflicts that may arise. Where private interests of a trustee conflict with their trustee duties, he/she must resolve this conflict in favour of the trustee role;

must make relevant declarations of interest in the different circumstances and roles they play both within and outside CM.

Leadership



CM's trustees should promote and support the principles of leadership by example.

Adapted from the NCVO Model Code of Conduct for Voluntary Sector Trustee Boards
Symbols are from the Widgit Rebus symbol library.